

**CCB: Meeting 01/02/2023**

**Opened: 6.56pm by Tony**

**Present:, Kris, Tony, Cheryl, Geoff, David, Rebecca, Kerry, Kevin, Murray**

**• Apologies: Gus**

	<b><u>Discussion</u></b>	<b><u>Outcome</u></b>
<b>Previous minutes of Committee Meeting held 7/12/22 read by Kris</b>	Confirmation of previous minutes.	
<b><u>Business Arising</u></b>	Moved by Geoff, seconded by David  Everyone should have received their invoice and band fees are due by the 7 <sup>th</sup> February.  Bob and Chris approached Murray about fees. Bob is not well and will not be at rehearsal a lot this year. He has asked could he pay as he comes. The committee decided to allow them to apply for an extended leave of absence (more than 6 months) and that this is considered an extenuating circumstance. Moved by Murray, seconded by Kris	<b>Tony</b>
<b><u>4. Correspondence</u></b>	Letters received from J. Leeman, R. Piggott and P. Thornell were read to the committee.  These were discussed in detail in the section 7  Letter received from Edward Gilroy thanking the band for participating in the Australia Day Parade  Received notice that David Roger has resigned from the band due to health issues and that Jeff due to over commitment.	<b>Kris</b>
<b><u>IN</u></b>		
<b><u>OUT</u></b>	None	
<b>5. Treasurer's Report</b>	Please find attached sheets  Bank balance is as follows  The MAC Savings S1           \$22 300. 37  The MAC term deposit           7017.50  Moved by Kevin, Seconded by Rebecca	<b>Kevin</b>

<p><b><u>6. Musical Director's Report</u></b></p>	<p>.Find attached sheet</p>	<p><b>Murray</b></p>
<p><b>New Business</b></p>	<p>Moved by Geoff, seconded by Cheryl</p>	
<p><b>7.1 President's Report</b></p>	<p>It was the president's decision to put on hold any action from the incident on 6/12/22. There was a lot going on with gigs etc. Tony wanted to sit down with the committee and thoroughly discuss future directions.</p>	<p><b>Tony</b></p>
<p><b>7.2 Response to correspondence.</b></p>	<p>The band committee listened to the letters of concern as they were read out. The band committee will be in the process of developing a 'Code of Conduct' for all band members in response to previous incidences. A conflict resolution from an outside service will be sourced and Kerry will investigate.</p>	<p><b>Everyone</b></p>
<p><b>7.3 AGM</b></p>	<p>Moved by Cheryl, seconded by Kerry</p> <p>The AGM will be on Tuesday March 14. A formal letter will be sent to all members in the next couple of weeks.</p>	<p><b>Kris</b></p>
<p><b>7.4 Rehearsal/Performance lists</b></p>	<p>All band members are to bring in the Playout Folder each week to rehearsal. If you have some concerns about a piece then bring it up at rehearsal.</p> <p>It is up to each band member to practise their parts or go over bits prior to a performance.</p> <p>There will be special playlists for formal concerts only</p>	<p><b>Everyone</b></p>
<p><b>Any other business</b></p>	<p>The Bunnings raffle was won by the lady who ran the cake stall. There is still the \$100 gift voucher which will be raffled off later this term. Each band member will receive 10 tickets to buy or sell.</p>	
<p><b>Date for next Committee meeting</b></p>	<p>Wednesday, 1<sup>st</sup> March at Murray's house.</p>	

Meeting closed by Tony at 8.46 pm

Minutes prepared Kris Took

**Director of Music Report**  
**Feb 2023 committee meeting**

We began 2023 with the resumption of the Australia Day Parade along Argyle street after several years of restriction, we then followed it up with a short performance at the front of the Museum at the request of the museum both performances were well performed and well received.

Given that we seem to be over the lockdowns and restrictions of the last few years I think its time for the broader band membership to take an active role in producing the performances of the band, to this end I will be taking a much lower profile in the chasing of events, production of posters and publicity materials, recruitment of younger players and other ancillary items that lie outside of the Musical Directors role. This will also hopefully give me time to concentrate on some new and innovative performances for our band and to source new music. I would suggest that a sub committee be formed to organise events and run the operational side of these events. I would also ask that the regular notices given each week at rehearsal are done by someone else so I can at least grab a few minutes break.

As far as rehearsals etc go, I would like the dance band to continue as it has each fortnight and the weeks in between can be opened to members to run their own ensembles or whatever they wish to do. I believe there is merit in selecting and working on a challenging work whether or not we decide to enter competition or use it for a concert item as the development of sound within the band has grown immeasurably under Harold's leadership.

The COS Band is in need of new members as some have left and others have progressed up to the concert band, whilst I will continue to champion their cause in the school bands I lead it is something the whole band should consider and encourage the recruiting of new players.

The Marching Band suffered under Covid as parades were stopped, we are past that restriction and so it is time to blow the dust off. I would suggest two concepts to grow the band. 1 is to run a drum majors course. We have several players who have expressed interest in having a go and it would help their marching if they had some more experience. This could be run as a one-day course with a guest drum major which the band would pay for, or it could be opened up to others bands as well at a nominal cost. The second thought is to rename the Marching band to the Parade Band, this may offer some alternate opportunities to engage in different parades rather than straight up street marches. It also means that we don't always have to march so that non marching members can also take part, again it would rely on our drum majors to run and take ownership of these events.

I look forward to a productive year of music making ahead.

Murray

## **TREASURER'S REPORT 1/2/23**

### **Financial reports**

Attached – summarised bank transactions for January 2023, Profit and Loss YTD January 2023.

Balances 31/1/23:

The MAC Savings	22,300.37
The MAC Term Deposit	7,017.50
Total	29,317.87

### **Compliance**

Wards Accounting performed an audit for the 18 month period ended 31/12/22 on 3/1/23 (thanks Rebecca for arranging). Audited Annual Report has been issued, to be approved at AGM.

Insurance cover for 2023-24 was renewed on 10/1/23 and a Certificate of Compliance provided.

### **Accounts receivable**

Fee invoices were emailed out on 2/1/23, payment due in full by 7/2/23. Statements were emailed on 28/1/23.

Kevin

## Account Transactions

Camden Community Band Inc

For the period 1 January 2023 to 31 January 2023

<b>Account</b>	<b>Related account</b>	<b>Net</b>
<b>Summarised</b>		<b>In / (out)</b>
The MAC Savings S1	400 - Accounting & Audit Fees	(330.00)
The MAC Savings S1	403 - Bad Debts Recovered	50.00
The MAC Savings S1	404 - Bank Fees	(0.30)
The MAC Savings S1	415 - Conducting Fees	(1,000.00)
The MAC Savings S1	430 - Hall Hire Fees	(120.00)
The MAC Savings S1	435 - Insurance Expense	(1,234.05)
The MAC Savings S1	450 - Music Expense	(123.46)
The MAC Savings S1	610 - Accounts Receivable	3,620.00
		<b>862.19</b>
<b>Net movement for period</b>		<b>862.19</b>

### Bank balances as at 31 January 2023

The MAC Savings S1	22,300.37
The MAC Term Deposit I4	7,017.50
	<u>29,317.87</u>

## Profit and Loss

Camden Community Band Inc

For the month ended 31 January 2023

Account	(18 months)	
	Jan 2023	Jul 2021- Dec 2022
<b>Trading Income</b>		
Fundraising & Donations - Bucket - Payouts	-	757.40
Fundraising & Donations - Bunnings	-	2,593.57
Fundraising & Donations - Other	-	130.00
Fundraising & Donations - Raffles	-	307.80
Grants Funding	-	3,600.00
Instrument Hire	-	90.00
Membership Fees - Adults	7,400.00	8,950.00
Membership Fees - Children	2,040.00	3,060.00
Performances	-	5,438.60
Uniform Sales	-	2,155.00
<b>Total Trading Income</b>	<b>9,440.00</b>	<b>27,082.37</b>
<b>Gross Profit</b>	<b>9,440.00</b>	<b>27,082.37</b>
<b>Other Income</b>		
Interest Income	-	71.14
Interest Income Accrued	-	(29.07)
Other Income	-	910.00
<b>Total Other Income</b>	<b>-</b>	<b>952.07</b>
<b>Operating Expenses</b>		
Accounting & Audit Fees	330.00	-
Bad Debts	-	100.00
Bad Debts Recovered	(50.00)	-
Bank Fees	0.30	(1.75)
Catering Expense	-	-
Conducting Fees	1,000.00	6,000.00
Depreciation & Amortisation	-	1,207.19
Disposal of Fixed Assets	-	265.39
Fundraising costs	-	840.00
Gifts & Presentations	-	1,890.34
Hall Hire Fees	120.00	2,690.00
Insurance Expense	1,234.05	1,400.00
Licences & Registrations	-	658.00
Miscellaneous Expense	-	2,020.05
Music Expense	123.46	-
Performances Expense	-	2,311.50
Stationery & Postage	-	290.65
Uniform Expense	-	3,323.65
Uniform stocktake adjustment	-	(1,372.80)
Website Expense	-	1,121.97
Website Expense Prepaid	-	744.30
Xero Licence Fee	-	612.00
<b>Total Operating Expenses</b>	<b>2,757.81</b>	<b>24,100.49</b>
<b>Net Profit</b>	<b>6,682.19</b>	<b>3,933.95</b>