

## Minutes CCB Committee Meeting 04/05/2022

### **Meeting opened 7.06 pm by Tony**

1. Present : Murray Bishop, Gusztav Belanszky, Kerry Fielding, Geoff Freestone, Rebecca Ward, Tony Flatman, Brendon Vella, Cheryl Ziemiecki, Jenny Clisdell

Apologies : David Pollard, Kris Took

Thank you to Kevin Odendaal for attending the meeting

2. Previous minutes of meeting held on 06/04/2022 read

Moved Murray, seconded Gus  
Minutes accepted

### **3. Business arising**

3.1 Band music is being sorted by Cheryl & transferred from metal filing cabinets which will be stored in the band trailer

3.2 List of items stored at Looking Class received. Murray will go through these at a convenient time.

3.3 Good response to suggestion of Gulgong weekend which makes it viable. Further investigation will be made on Kris's return.

3.4 Bunnings BBQ confirmed for September 17th

### **4. Correspondence**

4.1 Incoming : Nil

4.2 Outgoing : Murray sent a letter of thanks to Iain Richard Evan & the RSL in response to our involvement for ANZAC commemorations.

5. **Treasurer's Report** (attached)

Moved Cheryl, seconded Geoff  
Report accepted

6. **Director of Music Report** (attached)

Moved Brendon, seconded Bec  
Report accepted

### **7. New and other business**

7.1 Marching practice for new or inexperienced band members

A suitable time will be organised for members new to marching band to learn/practice the drill procedures before whole band marching practice.

7.2 Option of scarf in lieu of tie for ladies uniform.

One quote received. Second quote will be sought before a decision is made as to the viability of this. Short discussion of pros & cons.

Jenny, Tony

### 7.3 Overview & presentation of electric accounting system

Kevin presented a very comprehensive accounting system which has been set up to solve issues around recording of fee payments, simplifying auditing, giving a concise overview of our finances & access to data, etc.

Points of discussion - electronic transfer is the preferred method of any payment; cash deposit could be made at the bank but need to have name as reference recorded against the amount; electronic invoices emailed to members would be more efficient; where to from here/what system to use to best make use of the data collated as presented by Kevin?

Action plan - Meeting with Wards Accounting May 10th, 6pm after which a decision will be made by committee members following advice obtained as to the best accounting system for us to use.

Thanks noted to Kevin for all the work in collating the data as well as to Gus and Cheryl for their input.

### 7.4 Appointment of Assistant Treasurer

This appointment is not a committee member appointment.

Kevin Odendaal nominated as Assistant Treasurer Camden Community Band

Nominated Tony, seconded Murray

It was unanimously agreed that Kevin Odendaal be appointed as Assistant Treasurer. The committee hereby formally ask the Macarthur Credit Union and the ANZ bank to allow Kevin Odendaal read access only to online banking data for Camden Community Band.

### 8. Any Other Business

Nil

Meeting closed 8.08pm by Tony

Thanks to Murray and Kevin.

Next Committee Meeting 01/06/2022

Minutes taken and prepared by Jenny

## **Camden Community Band**

### **Director of Music report**

**MAY 2022**

The first term of this year provided us with many challenges to aid the recovery of group gatherings in the wake of all the Covid issues, even today we must remain vigilant against infections. I am pleased to say that our membership has been outstanding in guarding us from the unwanted spread of covid 19.

Our term also offered us 2 great successes and the return to the usual busy Anzac commitments for the band. It was also the first time in 2 years that our marching band could actually strut their stuff again. We now have a little breathing space to regroup and concentrate on our contest selections as well as hopefully some fun aspects to boot.

At the request of members, we have returned to our 7.30pm rehearsal time, which allows us to restart the popular dance band on a fortnightly basis with other activities on the in between weeks. I would like to see a community African drum circle started so we can reach to other people in our area to help them be involved in music and community activities. The other week may be used to carry out sectional practice or marching/drill practice etc.

As always happens with the ongoing musical development, the administrative duties also need continual development to keep pace, this should include the development of an integrated accounting system so that we don't lose our books for ages during audit and that information is readily available for those that need it. Further to this corner stone, we need to review and update our constitution and operating procedures to reflect the growing status of the band, this should not be viewed as a problem or an issue but an operational growth commensurate with our continued development.

The considerations ahead should be the development of a weekend away as suggested and the instigation of a Christmas concert, utilising the skills of other organisations as well (lions club, Rotary and Macarthur Singers for instance) this will further showcase us to our community in a positive light.

Again I would like to place on record my thanks to all members who have made this last term a success by their diligence and dedication, I look forward to the term ahead

Murray

**CAMDEN COMMUNITY BAND INC**  
**BANK ACCOUNTS - CURRENT PERIOD DETAIL**

	<b>MAC S1</b>	<b>MAC S4 TD</b>	<b>ANZ Chq</b>	<b>ANZ TD</b>	<b>Total</b>
Opening balance 6/4/22	8,712.09	7,000.00	563.87	13,199.59	29,475.55
Movement below	1,900.00	17.50	(88.00)	-	<b>1,829.50</b>
Closing balance 4/5/22	10,612.09	7,017.50	475.87	13,199.59	31,305.05

CCB CM date 4/05/2022

<b>Inc / (exp)</b>	<b>Account</b>	<b>Values</b>				<b>Total (Dr)/Cr</b>
		<b>MAC S1 (Dr)/Cr</b>	<b>MAC I4 TD (Dr)/Cr</b>	<b>ANZ Chq (Dr)/Cr</b>	<b>ANZ TD (Dr)/Cr</b>	
<b>Income</b>	Instrument hire	15.00				15.00
	Interest		17.50			17.50
	Membership fees 2022	1,790.00				1,790.00
	Performances	750.00				750.00
	Uniforms	345.00				345.00
<b>Income Total</b>		<b>2,900.00</b>	<b>17.50</b>			<b>2,917.50</b>
<b>Expense</b>	Conducting fees	(1,000.00)				(1,000.00)
	Uniforms			(88.00)		(88.00)
<b>Expense Total</b>		<b>(1,000.00)</b>		<b>(88.00)</b>		<b>(1,088.00)</b>
<b>Grand Total</b>		<b>1,900.00</b>	<b>17.50</b>	<b>(88.00)</b>		<b>1,829.50</b>