

CCB: Meeting 02/11/2022

Opened: 7.01pm by Tony

Present:, Murray, Kris, Tony, Cheryl, Geoff, Kevin, David

- **Apologies: Gus, Kerry, Rebecca**

	<u>Discussion</u>	<u>Outcome</u>
Previous minutes of Committee Meeting held 5/10/22 read by Kris	Confirmation of previous minutes. Moved by David, seconded by Kevin	
<u>Business Arising</u>	Nil	
<u>4. Correspondence</u>		
<u>IN</u>	Tony received correspondence from Bunnings to reschedule sausage sizzles for next year. No rush at this stage.	Tony
<u>OUT</u>	Murray organised a note after the cupboard being positioned in the Senior Citizens' Centre. A memorandum was sent to regarding the chance that things get stolen. This was accepted verbally. Murray had also asked for easy access to the cupboard when needed.	
5. Treasurer's Report	Bank balance is as follows The MAC Savings S1 \$21 587 41 The MAC term deposit 7017.50 Moved by Kevin, Seconded by Cheryl	Kevin
<u>6. Musical Director's Report</u>	Murray has a considerations:- The money that was not spent to purchase the EEb tuba due to Peter purchasing it for himself, will be put aside to purchase one in the future.	Murray
Find this on the website	Geoff moved, unanimously accepted :-	

<p>New Business</p> <p>7.1 Sax that Hak had been hiring</p> <p>7.2 Christmas Concert</p> <p>7.3 End of year social gathering</p> <p>7.4 Seating at Play outs</p> <p>Any other business</p> <p>Date for next Committee meeting</p>	<p>The instrument has been written off and now is at Hak's disposal</p> <p>To be held at Mawarra P.S. 5-7pm</p> <ul style="list-style-type: none"> • Light hearted • Christmas songs, melodies • COS Band and Mawarra band to play • Santa will make an appearance • Profits will be split between Cawdor RFS and CCB • Jobs will need to be allocated to band members • Possibility of awarding the band awards at the end of the night <p>Do we want finger food as in previous years or do we want a sit down dinner possibly at The Sports Club?</p> <p>Seating needs to be consistent when playing at performances. Band members need to stay in their usual positions.</p> <p>A reminder that before a performance each band member must register their attendance or non-attendance, so Murray knows how many chairs to put out.</p> <p>It is the responsibility of band members to stick to their usual position as per rehearsal.</p> <p>It was discussed as a committee a need to update some of our library to include some new charts.</p> <p>These could include Australiana, Marching, Christmas and new major works</p> <p>Moved by Dave, Seconded by Geoff</p> <p>Next meeting 07/12/22</p>	<p>Tony</p> <p>Everyone</p>
--	--	---

Director of Music Report

November 2022

As our Gulgong Trip approaches, it has been interesting to see several band members take ownership of various aspects of the tour from food to advertising, I would like to build on this as much as possible in the future so that events are more collaborative than just letting one or two people carry the workload.

At this time, we have successfully installed a storage cupboard in the rehearsal room, which is important musically because we now have a printer available in the venue to print missing parts etc which will allow me to get into the new playlists right at the start of the month rather than having to delay as members have not printed their music. It is important however that this is the exception and used as such and not the free domain of every person to use.

We have also ordered the percussion equipment as discussed at the previous meeting and I know Jarrad is eagerly awaiting its arrival. It will be marked as CCB property before it is put into routine use.

Our second EEb tuba was procured from Bondi Brass at a price of \$3000 (\$2000 less than what we were looking at elsewhere) however Peter Drummond offered to purchase it privately, which he has done and has saved the band any expense.

Performances are returning to normal post Covid with a recent performance at the Mawarra school fete signifying the return to more community-based music. Whilst our competition work will continue to develop the band, it is important that we maintain a strong community presence and enjoy the lighter, more social aspects of banding.

Future performances will include Remembrance Day (11/11/2022), A message from Santa Christmas concert (3/12/2022) several other carols commitments and a future concert with the RSL (2023, possibly involving Leichhardt band again)

Murray
DOM

TREASURER'S REPORT 2/11/22

Financial reports

Attached – summarised bank transactions for October 2022; Profit and Loss for period 1/7/21 to 31/10/22.

Balances 31/10/22:

The MAC Savings	21,587.41
The MAC Term Deposit	7,017.50
Total	28,604.91

Compliance

Wards Accounting to be approached to audit the accounts for the 18 month period ending 31/12/22.

Budget

A Budget for 2023 to be developed in the new year once fee income has been determined.

Fixed assets

October purchases were a cupboard costing \$569 to store uniforms and other items at the Camden Senior Citizens Centre and percussion kit costing \$958 from Optimum Percussion.

Square contactless reader

A Square contactless reader was purchased in October to enable the band to receive credit card donations and payments at playouts and Bunnings BBQs. It is operated via Bluetooth connection to a mobile phone.

Gulgong

Eleven players will be travelling to Gulgong by hire bus having contributed \$825. The cost of the bus will be \$1,750 (50% deposit paid in October) plus cost of overnight accommodation for the driver. Balance of \$875 for bus to be paid before the trip.

Accounts receivable

A detailed receivables aged listing was tabled at the Committee Meeting.

Term 4 fees for a small number of players are overdue and two players are yet to pay Term 3. One member is now significantly in arrears for uniform supplied in August.

Kevin

Account Transactions

Camden Community Band Inc

For the period 1 October 2022 to 31 October 2022

Account	Related account	Net
Summarised		In / (out)
The MAC Savings S1	404 - Bank Fees	(0.70)
The MAC Savings S1	415 - Conducting Fees	(1,000.00)
The MAC Savings S1	430 - Hall Hire Fees	(240.00)
The MAC Savings S1	445 - Miscellaneous Expense	(59.00)
The MAC Savings S1	453 - Performances Expense	(884.00)
The MAC Savings S1	610 - Accounts Receivable	810.00
The MAC Savings S1	710 - Plant & Equipment	(569.00)
The MAC Savings S1	715 - Music Instruments	(958.44)
		(2,901.14)
Net movement for period		(2,901.14)

Bank balances as at 31 October 2022

The MAC Savings S1	21,587.41
The MAC Term Deposit I4	7,017.50
	<u>28,604.91</u>

Profit and Loss

Camden Community Band Inc

For the 16 months ended 31 October 2022

Account	Jul 2021- Oct 2022
Trading Income	
Fundraising & Donations - Bucket - Playouts	637.40
Fundraising & Donations - Bunnings	2,593.57
Fundraising & Donations - Other	110.00
Fundraising & Donations - Raffles	175.80
Grants Funding	3,600.00
Instrument Hire	90.00
Membership Fees - Adults	8,950.00
Membership Fees - Children	3,060.00
Performances	4,550.86
Uniform Sales	2,155.00
Total Trading Income	25,922.63
Gross Profit	
25,922.63	
Other Income	
Interest Income	71.14
Interest Income Accrued	(29.07)
Other Income	985.00
Total Other Income	1,027.07
Operating Expenses	
Bank Fees	(2.65)
Conducting Fees	6,000.00
Disposal of Fixed Assets	265.39
Fundraising costs	840.00
Gifts & Presentations	1,705.64
Hall Hire Fees	2,270.00
Insurance Expense	1,400.00
Licences & Registrations	714.00
Miscellaneous Expense	2,020.05
Performances Expense	1,289.00
Stationery & Postage	290.65
Uniform Expense	3,323.65
Website Expense	925.10
Website Expense Prepaid	744.30
Xero Licence Fee	612.00
Total Operating Expenses	22,397.13
Net Profit	
4,552.57	