

CCB: Meeting 07/12/2022

Opened: 7.01pm by Tony

Present:, Kris, Tony, Cheryl, Geoff, David, Rebecca,

- **Apologies: Murray, Kerry, Kevin**

	<u>Discussion</u>	<u>Outcome</u>
Previous minutes of Committee Meeting held 2/11/22 read by Kris	Confirmation of previous minutes. Moved by Geoff, seconded by David	
<u>Business Arising</u>	End of year get together at the Senior Citizen Centre. An email will go out to make members aware.	
<u>4. Correspondence</u>	EEb tuba purchased was not good quality. Will be resold. Murray to test in future before purchase.	Tony
<u>IN</u>	An email from Colin Druery about EEb tuba. Passed onto Murray	
	A vest was found and is residing at a unit in Barsden St. Kris will get it.	Kris
<u>OUT</u>	Kris responded to Brain Bell about an ANZAC Day morning virgule and let him know he needs to go through the RSL	
	Kris responded to Edward Gillroy about our inclusion in the Australia Parade.	
5. Treasurer's Report	Bank balance is as follows	Kevin
	The MAC Savings S1 \$20 846. 98	
	The MAC term deposit 7017.50	
	Moved by Kevin, Seconded by Gus	
	For furture gigs we looked at the EOI Murray is proposing and the committee thought is was a good idea	
<u>6. Musical Director's Report</u>	Received by Geoff and seconded by Rebecca	

<p>New Business</p>	<p>.</p>	
<p>7.1 Review of Gulgong</p>	<p>Although Gulgong was a unique place to visit as well as the Opera House. We didn't get the audience we wanted. This is due to the aging population and the fact they are not up to date with technology, We were also too late with the advertising.</p> <p>Any future trips should include the local band. It is proposed that we go to Orange next year</p>	<p>Tony</p>
<p>7.2 Missing band member</p>	<p>Moved by David, seconded by .</p> <p>It has come to the committee's attention that the player of the Eb clarinet hasn't attended rehearsal. To be addressed next year</p>	
<p>7.3 Sub committee for uniform</p>	<p>Geoff to taken on responsibility of the uniform and a sub committee coordinator. He will invite band members to join this sub committee.</p> <p>It was discussed that we get new hats as the ones we have are not formal enough.</p> <p>Moved by Tony, seconded by Kris</p>	<p>Everyone</p>
<p>7.4 Jarrad Bishop</p>	<p>It was discussed and decided by the committee that Jarrad is to receive complimentary membership. No fees payable whilst he continues in his current role to be reviewed annually.</p>	
<p>Any other business</p>	<p>The incident that occurred on 6/12/22 was addressed and discussed. Any appropriate remedial action was taken</p>	
<p>Date for next Committee meeting</p>	<p>1/2/23</p>	

**Director of music report
December 2022**

As this is the last report I will table this year, I would like to thank our committee, I believe we have made substantial strides forward in the administration of our band and this alone strengthens ability to remain a focussed, performing organisation.

I stated late last year , that for us to return to the performing arena post Covid, we would have to take charge of our performances and I believe we have done just that with our Concert, Contest, Gulgong and our Christmas concert, we have been able to return to several regular events such as ANZA Day, Remembrance Day, Camden Park House etc and add a couple of others into the schedule as well, all these events have been well received by all whom attended. Following our debut Christmas concert I have received considerable positive feedback and some ideas for the next time we do it.

Heading into 2023, there are a number of challenges facing us, one is to broaden the inclusion of members in the production of our concerts and events and to this end I have drawn up a sheet of "Band Booking" for your consideration. This is hopefully a template that we can use to ensure that events run smoothly and that a broader membership can appreciate and assist in the myriad of tasks involved.

I would also like to start enlarging our library again with both light entertainment pieces and serious developmental pieces to continue our growth.

Outside of the playing arena I think we, as a committee should start considering a 5 year strategy or preparing a plan to ensure the continued financial wellbeing and performing future of the band, we now have that capability to run a budget forward and to start working on some stronger requirements such as a permanent band room, better development of our Kids ensemble and a greater presence in our local community.

For a first solid year of playing back after the ravages of Covid, I believe we as a band have done very well, however the dreaded Covid is never far away and I think we need to be mindful of it for a considerable time yet.

Thank you once more for all the work that the committee, the band and many volunteers have put in throughout the year to keep us up and running, I look forward to the next 12 months.

Murray

TREASURER'S REPORT 7/12/22

Financial reports

Attached – summarised bank transactions for November 2022, Profit and Loss for period 1/7/21 to 30/11/22.

Balances 30/11/22:

The MAC Savings	20,846.98
The MAC Term Deposit	7,017.50
Total	27,864.48

Compliance

Wards Accounting to be approached to audit the accounts for the 18 month period ending 31/12/22.

A uniform stocktake as at 31/12/22 will also be required.

Budget

A Budget for 2023 to be developed in the new year once fee income has been determined.

Gulgong

Ticket sales were \$887.74 (net of processing fees) resulting in a net shortfall of \$673.76 due to under-recovery of the bus cost.

Accounts receivable

A detailed receivables aged listing was tabled at the Committee Meeting.

One member's fees are overdue for Terms 3 and 4, another member for Term 4. The TryBooking ticket sales receivable was remitted on 1/12/22.

Fees 2023

Fee invoices will be emailed early January.

If full payment by a member is received by 7/2/23, then the member will be considered financial with all the rights assigned in the CCB Inc Constitution.

Members with outstanding payments will lose their ability to access music provided by CCB and will no longer be covered by CCB insurance. Members with outstanding fees for 2022 at 31/12/22 will lose system access in the first week of January 2023.

Kevin

Account Transactions

Camden Community Band Inc

For the period 1 November 2022 to 30 November 2022

Account	Related account	Net
Summarised		In / (out)
The MAC Savings S1	275 - Performances	439.24
The MAC Savings S1	404 - Bank Fees	(0.30)
The MAC Savings S1	430 - Hall Hire Fees	(300.00)
The MAC Savings S1	440 - Licences & Registrations	56.00
The MAC Savings S1	453 - Performances Expense	(978.50)
The MAC Savings S1	470 - Website Expense	(196.87)
The MAC Savings S1	610 - Accounts Receivable	240.00
		(740.43)
Net movement for period		(740.43)

Bank balances as at 30 November 2022

The MAC Savings S1	20,846.98
The MAC Term Deposit I4	7,017.50
	<u>27,864.48</u>

Profit and Loss

Camden Community Band Inc

For the 17 months ended 30 November 2022

Account	Jul 2021- Nov 2022
Trading Income	
Fundraising & Donations - Bucket - Playouts	637.40
Fundraising & Donations - Bunnings	2,593.57
Fundraising & Donations - Other	110.00
Fundraising & Donations - Raffles	175.80
Grants Funding	3,600.00
Instrument Hire	90.00
Membership Fees - Adults	8,950.00
Membership Fees - Children	3,060.00
Performances	5,438.60
Uniform Sales	2,155.00
Total Trading Income	26,810.37
Gross Profit	
26,810.37	
Other Income	
Interest Income	71.14
Interest Income Accrued	(29.07)
Other Income	910.00
Total Other Income	952.07
Operating Expenses	
Bank Fees	(2.35)
Conducting Fees	6,000.00
Disposal of Fixed Assets	265.39
Fundraising costs	840.00
Gifts & Presentations	1,705.64
Hall Hire Fees	2,570.00
Insurance Expense	1,400.00
Licences & Registrations	658.00
Miscellaneous Expense	2,020.05
Performances Expense	2,311.50
Stationery & Postage	290.65
Uniform Expense	3,323.65
Website Expense	1,121.97
Website Expense Prepaid	744.30
Xero Licence Fee	612.00
Total Operating Expenses	23,860.80
Net Profit	
3,901.64	