

CCB Committee1 Meeting 5/03/2023

Opened: 6.57pm by Tony

Welcome by Tony

Apologies: Gus, Murray,David

	<u>Discussion</u>	By
Previous minutes of Committee 1/02/23 Meeting read by Kris	Confirmation of previous minutes. Moved by Geoff, seconded by Cheryl	Kris
	Kerry is still investigating team building or conflict resolutions options.	Kerry
<u>3. Business Arising</u>		
3.1	Grant application filled in and sent. Hopefully we will have a positive outcome	Kris
3.2	Welcome to Scott Grey as a new member of the committee	Kris
4. Correspondence	In	Tony
	A letter from Enid for suggestions for our next band concerts.	
	Out	
	Kris to contact Philippa Percy at Camden Council to see if our grant money is still available	
	Tony to write a letter to Sally Quinell to congratulate her on her success as new Camden MP	
	Kris to email Jill about allowing her to pay the next \$50 by 30 th April and remainder by June 30 th . Web access to be restored.	
<u>5. Reports</u>	Moved by Scott Seconded by Kerry	
5.1 Treasurer	See attached sheet	Kevin
	Moved by Kevin seconded by Cheryl.	
5.2 DOM	See attached sheet	Tony
	Moved by Geoff seconded by Scott	

<p>6.New and other Business</p> <p>6.1 Budget forecast</p> <p>6.2</p> <p>6.3</p> <p>6.4</p> <p>6.5</p> <p>Next meeting</p>	<p>At the next meeting, 15 minutes to be allocated to the budget and our expenditure</p> <p>Spread the load.</p> <p>Looking to form sub committees for the following</p> <ul style="list-style-type: none"> • Concerts • Fundraising • Uniform • Social Media/Publicity-David <p>For further discussion of band manager duties, Social Club and Tours, History and Welfare. Jenny is looking after that with her beautiful handmade cards.</p> <p>Murray's Honorary</p> <p>From \$4000-\$6000 and to be reviewed annually.</p> <p>Next AGM will be 19/03/24</p> <p>All agree</p> <p>Breaking for the term be reinstated and coincide with the school terms.</p> <p>A paper vote to be conducted for a break during school holidays.</p> <p>Moved by Cheryl, seconded by Rebecca</p> <p>Wednesday, 3rd May 2023</p>	<p>Kevin</p> <p>Everyone</p> <p>Tony</p>
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Meeting closed by Tony at 8.15 pm

Minutes prepared Kris Took

Director of music report
April 2023

Congratulations to all our committee on a successful AGM. Thank you to all who put their hands up to stay on the management committee, this will always bring continuity and security to our band. Thanks to Scot for allowing himself to be volunteered!

The band successfully recommenced its 2023 rehearsal schedule and has participated in three performances (Australia Day Parade, Thirlmere festival of steam and the Camden show) all of which were performed at a strong standard.

The Festival of steam have awarded the Parade band with a best community band award with a prize of I believe \$200 and the Camden show gave us a great time slot at 5.45pm when the haybales we occupied!

As part of the ongoing growth of the organisation I believe we need to form a number of sub committees to actually carry out the day to day work of planning performances, social events, recruiting for the kids band and anything else that crops up. In my opinion we should decide what groups are required, which committee member they report to and what their duties may include, then, a volunteers list should be provided at band for members to put themselves on, I believe that each member of the band should be able to contribute to a sub committee in some way and should reasonable expect to be on a group. These groups can meet at their convenience or they can utilise the 6pm to 7pm time at the rehearsal room on the weeks that dance band aren't rehearsing for discussions etc. that also means that they have access to me and usually Tony if required.

Thank you to Gus, who rebuilt our website after it was hacked recently, there was an enormous amount of effort required in not only repopulating the site but dealing with the website hosting company as well, it is interesting that even though the site went down and was destroyed, there were no data leaks found thanks to the excellent security we run onsite.

Murray

TREASURER'S REPORT MARCH 2023

Financial reports

Attached – summarised bank transactions for March 2023, Profit and Loss YTD March 2023.

Balances 31/3/23:

The MAC Savings	23,289.66
The MAC Term Deposit	7,031.54
Total	30,321.20

The Term Deposit was rolled over and reinvested @ 2.5% with maturity date 11/3/24.

The Savings account daily EFT limit was increased from \$2,000 to \$3,000 by Tony Flatman and Kevin Odendaal on 30/3/23 to reduce the need for split payments.

Compliance

Audited Annual Report approved at AGM on 14/3/22.

2022 Annual Information Statement lodged online (ACNC) 15/3/23.

Form A12 T2 Annual Summary of Financial Affairs FY21-22 lodged online (Fair Trading) 16/3/23.

Still to be done

Camden Council Annual Subsidy Evaluation Form FY21-22 due April / May.

Instrument purchases

A Lefina bass drum including bag and Maxtone drum carrier were purchased from Optimum Percussion for \$2,024.90 on 29/3/22.

Accounts receivable

As per 31/3/23 detailed receivables aged listing, there were three adults and four children with unpaid invoices.

Kevin

Account Transactions

Camden Community Band Inc

For the period 1 March 2023 to 31 March 2023

Account	Related account	Net
Summarised		In / (out)
The MAC Savings S1	404 - Bank Fees	(0.60)
The MAC Savings S1	425 - Gifts & Presentations	(15.00)
The MAC Savings S1	430 - Hall Hire Fees	(240.00)
The MAC Savings S1	445 - Miscellaneous Expense	(50.22)
The MAC Savings S1	450 - Music Expense	(120.46)
The MAC Savings S1	610 - Accounts Receivable	120.00
The MAC Savings S1	631 - Inventory - Uniforms	(60.00)
The MAC Savings S1	715 - Music Instruments, 802 - Payables	(2,000.00)
The MAC Savings S1	802 - Payables	(24.90)
		(2,391.18)
The MAC Term Deposit 240 - Interest Income		14.04
		14.04
Net movement for period		(2,377.14)

Bank balances as at 31 March 2023

The MAC Savings S1	23,289.66
The MAC Term Deposit I4	7,031.54
	30,321.20

Profit and Loss

Camden Community Band Inc

For the 3 months ended 31 March 2023

Account	(18 months)	
	Jan-Mar 2023	Jul 2021- Dec 2022
Trading Income		
Fundraising & Donations - Bucket - Playouts	-	757.40
Fundraising & Donations - Bunnings	-	2,593.57
Fundraising & Donations - Other	-	130.00
Fundraising & Donations - Raffles	-	307.80
Grants Funding	-	3,600.00
Instrument Hire	-	90.00
Membership Fees - Adults	6,800.00	8,950.00
Membership Fees - Children	2,040.00	3,060.00
Performances	-	5,438.60
Uniform Sales	-	2,155.00
Total Trading Income	8,840.00	27,082.37
Gross Profit	8,840.00	27,082.37
Other Income		
Interest Income	14.04	71.14
Interest Income Accrued	-	(29.07)
Other Income	-	910.00
Total Other Income	14.04	952.07
Operating Expenses		
Accounting & Audit Fees	330.00	-
Bad Debts	-	100.00
Bad Debts Recovered	(50.00)	-
Bank Fees	1.20	(1.75)
Catering Expense	-	-
Conducting Fees	1,000.00	6,000.00
Depreciation & Amortisation	-	1,207.19
Disposal of Fixed Assets	-	265.39
Fundraising costs	-	840.00
Gifts & Presentations	15.00	1,890.34
Hall Hire Fees	600.00	2,690.00
Insurance Expense	1,234.05	1,400.00
Licences & Registrations	-	658.00
Miscellaneous Expense	50.22	2,020.05
Music Expense	410.15	-
Performances Expense	-	2,311.50
Stationery & Postage	153.00	290.65
Uniform Expense	-	3,323.65
Uniform stocktake adjustment	-	(1,372.80)
Website Expense	-	1,121.97
Website Expense Prepaid	-	744.30
Xero Licence Fee	-	612.00
Total Operating Expenses	3,743.62	24,100.49
Net Profit	5,110.42	3,933.95